

FUNCTIONAL ENGLISH

B.A. PART-II

Semester-III

(For Sessions 2018-2019, 2019-2020 & 2020-2021)

(Under New Scheme of Education at + 3 Level)

PAPER A: WRITING SKILLS

OBJECTIVES 1. To enable the students to develop power of expression through composition.

2. To teach them the technique of writing.

Teaching periods (per week)

Theory - 4 periods

Tutorials - 2 periods

Mode of examination :

Theory

Max. Marks : 75

Internal Assessment: 25

Time Allowed : 3

Hours

Pass Marks : 35%

COURSE CONTENT

There shall be only one theory paper carrying a weightage of 100 marks. This paper will be divided into five sections : A, B, C, D & E. Sections A, B, C & D will be of 15 marks each and the entire section E shall carry weightage of 40 marks. The course content and division of marks in each of the five sections shall be shown below :

SECTION-A

1. Imaginative use of parts of speech.
2. How to plan paragraph writing.
3. How to change the direct into indirect speech and vice-versa.
4. Sentence connectors and cohesion.

Question No.1 in this Section shall pertain to paragraph writing. Candidates shall have to write a paragraph of about 200-250 words on any one of the given two topics. This question shall carry 08 marks.

08 marks

Question No.II in this section shall be objective type and shall pertain to the remaining three areas mentioned above. The paper-setter shall set six sentences evenly distributed over these areas and the candidates shall attempt any four out of these. Each sentence shall be of 1 mark. The paper-setter may

set fill-in-the blanks, re-forming the given sentences or choosing the right word, etc. Question No.II, thus, shall carry 4 marks in all.

04 marks

SECTION-B

5. Substitution and Ellipsis.
6. Sentence variation and the re-writing of sentences.
7. Imaginative features.
8. Idioms and phrases.

Question No.III in this section shall be objective type and shall pertain to the remaining four areas mentioned above. The paper-setter shall set fifteen sentences evenly distributed over these areas and the candidates shall attempt any eleven out of these. Each sentence shall be of 1 mark. The paper-setter may set fill-in-the blanks, re-forming the given sentences or choosing the right word, etc. Question No.III, thus, shall carry 11 marks in all.

11x1=11 marks

SECTION-C

9. Letter writing.
10. Précis and comprehension
11. Paraphrasing and expression.

Question No. IV in this section, with an internal alternative, shall pertain to letter writing and shall carry 6 marks. Candidates shall be asked to attempt one letter.

06 marks

Question No. V with an internal alternative, shall pertain to précis writing, comprehension of a given passage or paraphrasing and shall carry 5 marks. Candidates shall be given a choice between either précis and comprehension, or between comprehension and paraphrasing. The passages for précis and comprehension should not be less than 250 words. The passage for reading comprehension shall be followed by at least 5 question based on the given passage.

05 marks

SECTION-D

12. Descriptive writing.
13. Report writing.
14. Script writing for announcement, comparing etc.

Question No. VI in this section, with an internal alternative, shall pertain to report writing and shall carry 6 marks. Candidates shall write one report in 70-100 words.

06 marks

Question No. VII, with an internal alternative, shall pertain to script writing and shall carry 5 marks. Candidates shall write one script of suitable length.

05 marks

SECTION-E

This Section shall carry a weightage of 30 marks in all and shall comprise two questions.

Question No.VIII, shall be wholly objective type and shall pertain to all the areas mentioned in Section A and B except paragraph writing. In this question, the paper-setter shall set ten sentences, each of 1 mark, evenly distributed over the various areas and the candidates shall attempt all the ten sentences. This question, thus, shall carry 10 marks.

10 marks

Question No. IX shall carry a weightage of 20 marks and shall pertain to all the areas mentioned in the section C & D. The question has four parts. The paper-setter may set an extract for paraphrasing and another one to be expanded by the candidates. Each of these writings task shall be of 5 marks. The paper-setter may set another form of descriptive writing and a script-writing task for comparing some specific event, each of 5 marks. The paper-setter shall take care to set a writing task as has not been covered in the questions set for the Section C and D.

5+5+5+5=20 marks

BOOK RECOMMENDED

1. Modern English by N. Krishnaswamy (Macmillan - India)

INSTRUCTIONS FOR THE PAPER-SETTER

The paper-setter shall set nine questions in all the above-mentioned five sections. The scheme of questions and the allocation of marks thereof in each section shall be as shown above. There shall be no choice in the two questions set in section E.

FUNCTIONAL ENGLISH

B.A. PART-II

Semester-IV

(For Sessions 2018-2019, 2019-2020 & 2020-2021)

(Under New Scheme of Education at + 3 Level)

PAPER-B : CONVERSATIONAL ENGLISH AND BROADCASTING

This paper shall be of 100 marks and shall have two components - Theory and Practical. The theory paper shall consist of 40 marks and the practical examination shall carry a weightage of 60 marks in all.

- Objectives :
1. To introduce the students to different social situations and to develop conversational skills.
 2. To introduce the students to the fundamentals of Radio and television -

Teaching Periods Theory : 4 periods per week.
Practical : 2 periods per week.

Mode of Examination : Theory : 40 Marks - 2 hours
Practical : 60 Marks - 3 hours
Pass marks : 35% of the subject.
(Theory & Practical separately)

THEORY PAPER

There shall be only one theory paper carrying a weightage of 40 marks. This question paper will consist of five sections : A, B, C, D & E. Section A, B, C & D will have weightage of 6 marks each whereas section E shall account for 16 marks. The course content and division of marks in each of the five sections shall be shown below :

COURSE CONTENT

SECTION-A

1. Language and Society, Style and Registers
2. Language and Communication.
Question No.I, with an internal alternative, shall be set from these areas and shall carry 6 marks.

SECTION-B

3. Fundamentals of Broadcasting
4. Current Affairs (Related to India)
Question No.II, with an internal alternative, shall be set from these areas and shall carry 6 marks.

SECTION-C

5. Radio as Medium of Communication
6. General Knowledge (particularly of English Classics)
Question No.III, with an internal alternative, shall be set from these areas and shall carry 6 marks.

SECTION-D

7. TV as a Medium of Communication.
8. TV Network in India and Educational TV.
9. Script Writing for announcements, comparing etc.
Question No.IV, with an internal alternative, shall be set from these areas and shall carry 6 marks.

SECTION-E

This Section shall carry a weightage of 16 marks in all and shall cover all the areas under the preceding four sections. Question No. V in this section shall consist of short-answer type questions. The paper-setter shall set eight short-answer type questions, of 2 marks each, evenly distributed over all the four sections. The answers to each of these questions shall be in about 30-40 words. There shall be no choice in this section.

INSTRUCTIONS FOR THE PAPER-SETTER

The paper-setter shall set five questions in all. The scheme of questions and the allocation of marks in each of the five sections - A, B, C, D & E shall be as shown above. There shall be no choice in Question No. 5 of section E. Candidates shall have to attempt all the five questions.

BOOK RECOMMENDED

1. *English in Situations* by R.O. Neil, OUP
2. *What to say when*, Edited by Viola Huggins, BBC, London.
3. *Success with English : The Penguin Course* by Geoffrey Boughton, Course Book 1.
4. *Success with English : The Penguin Course* by Alexander Baird. A First Reader.

5. *The Art of Broadcasting* by S.P. Jain.
6. *Radio Newswriting* by Carl Warren.

MODEL QUESTION PAPER

All questions are to be attempted.

SECTION-A

1. Define style and registers. Give suitable examples.
Or
Language is the most powerful means of communication.
Discuss 6

SECTION-B

2. Explain some of the basic principles of broadcasting.
Or
Write a short note on the recently-concluded assembly elections in Uttar Pradesh. 6

SECTION-C

3. How effective is radio as a means of communication ?
Give reasons for your answers.
Or
Give your impressions about any of the classics you have read in English Fiction. 6

SECTION-D

4. As a medium of communication, which is more popular - radio or TV ? Provide reasons for your answer.
Or
In what different ways does TV have educational value ?
Explain briefly. 6

SECTION-E

5. Write short notes, in about 30-40 words each, on the following.
 - (i) Language & Society.
 - (ii) World Cup Cricket-2007
 - (iii) Idiolect
 - (iv) Dowry Laws
 - (v) Merits of TV watching for children.
 - (vi) TV network in India.

PRACTICAL EXAMINATION

The practical component shall carry a weightage of 60 marks. Its course content and the division of marks is as shown below :

COURSE CONTENT**English in Situations :**

1. Greetings
2. In the post office
3. At the bank
4. At the travel agency
5. At the customs counter
6. At the International Airport
7. Booking a room at a hotel
8. Making a phone call; asking the time expression
9. Buying a guide book
10. Making an apology
11. Receiving and seeing off a guest
12. On the bus
13. Taking a taxi
14. At the chemist's
15. At the doctor's
16. At a dinner party
17. At the restaurant
18. In a coffee-bar
19. Making an appointment
20. At the hospital
21. Buying a theatre ticket
22. At the police station
23. Asking the way
24. Making enquiries about lost property.

Practical Exercise of conversations in the above listed situations, real or imaginary. Field work : Visit to the various places offering different situations and practicing conversation in actual situations. Students must be asked to write dialogue relating to the situations.

Visit the Radio station and TV studio with a view to observing the functioning of these media.

Voice training is compulsory.

Important Note : On the Job Training : Conversational English for one Month. Each student should work as tutor to business people, householders or housewives interested in learning conversational English for a period of four weeks. In addition to this, each student shall work as receptionist in a well-known hotel, commercial firm or an academy for a period of four weeks during the vacation, after taking the B.A. Part-II examination.

Division of Marks for the Practical Examination :

An external examiner shall assess the students in Conversational English keeping in mind the various situations mentioned above in the course content of the practical examination.

Maximum Marks : 60

Time Allowed : 3 Hours

Pass Marks : 35%

- | | | |
|-------|---|-----------|
| (i) | Assessing each student in five different situations for Conversational English. | 25 marks |
| (ii) | Group Discussion on a topic suggested by the external examiner. | 20 marks. |
| (iii) | Pronunciation and stress placement in five words (from each student.) | 05 marks. |
| (iv) | Evaluation of Practical File of each student. | 10 marks |